

# Public Document Pack

## LICHFIELD DISTRICT COUNCIL

**Simon Fletcher**  
**Chief Executive**  
**Tel (01543) 308001**

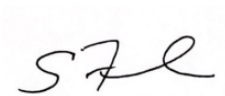
**District Council House**  
**Frog Lane**  
**Lichfield**  
**WS13 6YY**

**3 July 2023**

To: Members of the Lichfield District Council

In accordance with Paragraph 4(2) of Part 1 of Schedule 12 to the Local Government Act 1972, you are hereby summoned to attend the meeting of the Lichfield District Council which will be held in the Council Chamber, District Council House, Frog Lane Lichfield on **TUESDAY, 11 JULY 2023 at 6.00 pm.**

Access to the Council Chamber is via the Members' Entrance.



Chief Executive

### **A G E N D A**

1. Apologies for absence (if any)
2. Declarations of interest
3. To approve as a correct record the Minutes of the previous meeting 3 - 8
4. Chairman's announcements
5. Report of the Leader of the Council on Cabinet Decisions from the meetings held on 27 June 2023 and Cabinet Member Decisions 9 - 12
6. Minutes of the Overview & Scrutiny Committee 13 - 16
7. **MINUTES OF THE REGULATORY AND LICENSING COMMITTEE**

The Chair of the Regulatory and Licensing Committee to move that the proceedings of the meeting held on 20 June 2023 be received and where necessary approved and adopted.

17 - 18

8. **MINUTES OF THE EMPLOYMENT COMMITTEE**

The Chair of the Employment Committee to move that the proceedings of the meeting held on 29 June 2023 be received and where necessary approved and adopted.

To Follow

9. **MINUTES OF THE PLANNING COMMITTEE**

The Chair of the Planning Committee to move that the proceedings of the meetings held on 3 July 2023 be received and where necessary approved and adopted

To Follow

10. **APPOINTMENT OF REPRESENTATIVES ON OUTSIDE BODIES**

*'That Councillor Checkland be appointed as substitute Member to the Police, Fire and Crime Panel.'*

11. Appointment of an Independent Person (report to follow)

12. Temporary Appointments to Parish Councils (report to follow)

13. Updated Pay Policy Statement 2023 (report to follow)

14. Medium Term Financial Strategy (MTFS) 19 - 22

15. **A CINEMA FOR LICHFIELD DISTRICT**

*To approve the recommendations of Cabinet made at the meeting held on 27 June 2023(<https://democracy.lichfielddc.gov.uk/ieListDocuments.aspx?CId=138&MId=3039&Ver=4>) (report to follow)*

16. **MOTIONS ON NOTICE**

A motion has been proposed by Councillor S Woodward.  
23 - 24

17. **QUESTIONS**

To answer any questions submitted under procedure rule 11.2.

18. **EXCLUSION OF PUBLIC & PRESS**

RESOLVED: "That as publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted, the public and press be excluded from the meeting for the following items of business, which would involve the likely disclosure of exempt information as defined in Paragraph 3 of Part 1 of Schedule 12A of the Local Government Act 1972"

IN PRIVATE

19. Confidential Appendix - A Cinema for Lichfield District

**COUNCIL**

**23 MAY 2023**

**PRESENT:**

Councillors Anketell, Ashton, Ball, Banevicius, Bennion, Booker, Bragger, Checkland, Coe, Cox, Cross, D Ennis, L Ennis, Evans, Farrell, Galvin, Harvey-Coggins, Hawkins, Henshaw, Hill, Ho, Holland, Hughes, Leung, Marshall, Mears, Norman, Powell, Pullen, Ray, Robertson, Rushton, Salter, Silvester-Hall, A Smith, J Smith, Strachan, P Taylor, S Taylor, Trent, Vernon, Warfield, Whitehouse, M Wilcox, S Wilcox, Woodward and B Yeates.

**1 APOLOGIES FOR ABSENCE (IF ANY)**

No apologies were received.

**2 DECLARATIONS OF INTEREST**

No declarations of interest were received.

**3 ELECTION OF CHAIR OF THE COUNCIL FOR THE ENSUING YEAR (FOLLOWED BY DECLARATION OF ACCEPTANCE OF OFFICE)**

It was proposed by Councillor M Wilcox, seconded by Councillor Pullen and

**RESOLVED:** That Councillor Cross be elected Chair of the Council for the ensuing year.

Councillor Cross made and signed the Declaration of Acceptance of Office. Councillor Cross then thanked Members for his election as Chair.

**COUNCILLOR CROSS (CHAIR OF THE COUNCIL) IN THE CHAIR**

**4 VOTE OF THANKS TO RETIRING CHAIRMAN**

It was proposed by Councillor Cox, seconded by Councillor Norman and

**RESOLVED:** That the sincere thanks of the Council be accorded to Councillor Greatorex and Mrs Greatorex for their services to the Council and the Community during the previous Municipal Year.

Mr Greatorex and Mrs Greatorex were then presented with their replica badges of office and Mr Greatorex thanked those who had supported him during his term of office.

**5 TO APPROVE AS A CORRECT RECORD THE MINUTES OF THE PREVIOUS MEETING**

The Minutes of the Meeting held on 18 April 2023 were approved as a correct record.

**5 TO RECEIVE THE RETURNING OFFICER'S CERTIFICATE OF ELECTION OF DISTRICT COUNCILLORS ON 4 MAY 2023 AND HIS REPORT ON COUNCILLORS' DECLARATIONS OF ACCEPTANCE OF OFFICE**

The Returning Officer submitted his report on the election of District Councillors at the election held on 4 May 2023.

**RESOLVED:** That the report be received.

**6 ELECTION OF VICE-CHAIR OF COUNCIL FOR THE ENSUING YEAR (FOLLOWED BY DECLARATION OF ACCEPTANCE OF OFFICE)**

It was proposed by Councillor Smith, seconded by Councillor Strachan and

**RESOLVED:** That Councillor Holland be appointed as Vice-Chair of the Council for the ensuing year.

Councillor Holland signed the Declaration of Acceptance of Office and thanked Members for his appointment as Vice-Chair.

**7 VOTE OF THANKS**

It was proposed by Councillor Wilcox, duly seconded and

**RESOLVED:** That the sincere thanks of the Council be accorded to Mr Warburton and Mrs Warburton for their service to the Council and the community during the previous Municipal Year.

Mr Warburton thanked those who had supported him during his term of office.

**7 CHAIR'S ANNOUNCEMENTS**

The Chair announced that his chaplain for the year would be Reverend Elizabeth Wall.

He stated that the Civic Service had not yet been organised, but he would be informing members of details soon.

The Chair announced that his chosen charity would be Lichfield Dementia and Fradley Dementia Care Home.

**8 ELECTION OF LEADER AND APPOINTMENT OF DEPUTY LEADER OF THE COUNCIL**

It was proposed by Councillor Smith and seconded by Councillor Vernon "that Councillor Pullen be appointed Leader of the District Council."

Following a vote it was:

**RESOLVED:** That Councillor Pullen be elected as Leader of the District Council

Councillor Pullen then advised that Councillor Smith would be appointed as Deputy Leader of the District Council.

**9 MEMBERSHIP OF CABINET, COMMITTEES, PANELS AND OTHER APPOINTMENTS (INCLUDING ALLOCATION OF SEATS AND APPOINTMENTS BY POLITICAL GROUPS)**

It was proposed by Councillor Pullen and duly seconded by Councillor Smith “that the Membership of Cabinet, Committees and Panels including the allocation of seats and appointments by Political Groups as submitted be approved.”

**RESOLVED:**

(a) that the political allocation of seats on Committees and Panels be approved.

(b) that the appointments to the Cabinet be noted and the appointments to Committees and Panels be approved.

(c) that the Constitution be amended to reflect the changes made.

**10 ELECTION OF CHAIRS AND APPOINTMENT OF VICE-CHAIRS OF COMMITTEES, PANELS ETC.**

It was proposed by Councillor Pullen and duly seconded by Councillor M Wilcox “that the Chair and Vice-Chair of Committees and Panels as submitted be approved.”

**RESOLVED:**

(a) The Chairs and Vice-Chairs of committees and panels etc. be as submitted be approved.

(b) That Councillor Norman be appointed as the Chair of the Overview & Scrutiny Committee.

**11 APPOINTMENT OF REPRESENTATIVES ON OUTSIDE BODIES**

It was proposed by Councillor Pullen and duly seconded by Councillor Silvester-Hall “that the appointment of representatives on outside bodies as submitted be approved.”

**RESOLVED:** That the appointment of Representatives on Outside Bodies as submitted be approved.

**12 REPORT OF THE LEADER OF THE COUNCIL ON CABINET MEMBER DECISIONS**

Councillor Pullen submitted his report on Cabinet Member Decisions.

**13 MINUTES OF THE AUDIT AND MEMBER STANDARDS COMMITTEE**

Councillor Ho paid tribute to the previous Chair, Councillor Spruce, for his dedication and hard work whilst on the committee.

It was proposed by Councillor Ho, seconded by Councillor Silvester-Hall and

**RESOLVED:** That the Minutes of the meeting held on 19 April 2023 be approved and adopted.

## 14 QUESTIONS

### Questions under Procedure Rule 11.2 for Council

#### **Q1. Question from Councillor Ashton to the Leader of the Council**

“On 18 April Councillor Norman asked the Leader (Q6) for the number of applications made to the Council for Voter ID enabling the holders to exercise their rights to vote. At that time, it was reported that 95 applications had been made.

Can the Leader now provide the total number of such applications made to this Council prior to the cutoff date, together with a list, by polling station, of the number of would-be voters in the Lichfield District who were initially turned away and prevented from voting as a result of their lacking any identification, or identification meeting the requirements of the recent legislation? In addition, can he provide a similar list of the numbers of those who were initially turned away and who subsequently returned with appropriate identification?”

#### **Answer provided for the Leader of the Council (to be elected at the meeting)**

“In total, there were 109 applications made for a Voter Authority Certificates before the deadline of the 25th April 2023.

On polling day 24 electors were initially turned away. Of these 24 individuals, 16 later returned with accepted ID and were subsequently issued with a ballot paper.

The Electoral Commission has advised that while we can provide overall totals, we are not permitted to publish data on individual polling stations.”

#### **Supplementary Question from Councillor Ashton**

“I’d like to thank the Leader for his detailed response. Does he feel a review of the lessons learned with regards to photo ID issues at the last election will be needed for future elections?”

#### **Response from the Leader of the Council**

“We know that after every election there will always be a lessons learned across all items that they cover at the council. It will also be going to Overview and Scrutiny Committee as well.”

#### **Q2. Question from Councillor Trent to the Leader of the Council**

“During the recent election campaign in Lichfield District, I was pleased to see political parties across the spectrum pledge their support to a campaign by Lichfield Foodbank to end the need for the service by 2025. The Leader publicly confirmed that he would “welcome a meeting with the food bank to identify both practical and policy changes that could be made to work towards eliminating food banks”. With the election now behind us, will the Leader re-affirm that commitment before this Council, and if so, can he update Councillors on what his next steps will be on this vital issue?”

**Response from the Leader of the Council**

“My offer to Lichfield Food Bank was to meet with them if I was elected and having been elected for 15 minutes, I have already taken the opportunity of writing to them to request a meeting over the weekend. I look forward to meeting both the Lichfield Foodbank but also Cannock & District Foodbank at the earliest opportunity.”

**No Supplementary Question was asked**

(The Meeting closed at 7.15 pm)

CHAIR

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## REPORT OF THE LEADER OF THE COUNCIL

### CABINET DECISIONS – 27 June 2023

#### **1 Medium Term Financial Strategy**

The Cabinet:

- 1.1 Noted the approach to developing the refreshed Medium Term Financial Strategy.
- 1.2 Delegated to the Cabinet Member for Finance and Commissioning, responsibility to agree the form and timetable for the Budget Consultation covering 2024/25
- 1.3 Recommended to Council to update the Capital Programme to include the Rural England Prosperity Funding of £400,000 as shown in the financial implications section of the Cabinet report

#### **2 Procurement Matters Update 2022/23**

The Cabinet:

- 2.1 Noted the contents of the Cabinet report and the planned actions in the Action Plan for 2023/24, the updated self-assessment against the National Procurement Strategy, progress on the Future Procurement Plan for 2022/23 and the Future Procurement Plan 2023/24
- 2.2 Noted the update on Modern Slavery and Human Trafficking for 2021/22 and 2022/23.

#### **3 Money Matters 2022/23: Review of the Financial Performance against the Financial Strategy**

The Cabinet:

- 3.1 Noted the report and issues raised within and that Leadership Team with Cabinet Members will continue to closely monitor and manage the MTFS
- 3.2 Noted the transfers to or from general and earmarked reserves at 31 March 2023
- 3.3 Approved £1,294,000 of Capital programme slippage related to 2022/23 being added to the Approved Budget in 2023/24 and 2024/25 as outlined at APPENDIX D of the Cabinet report.
- 3.4 Delegated responsibility to the Cabinet Member for Finance and Commissioning and the Assistant Director Finance and Commissioning to make updates to Prudential Indicators based on more up to date information as the accounts are finalised in advance of approval by Council

- 3.5 Approved an increase in the budget of Burntwood Leisure Centre project in 2023/24 by £173,000. This will be funded by transferring £88,000 from the Building a Better Council budget and £85,000 from the Freedom Leisure exit payment (approved by Council for this purpose).
- 3.6 Recommended to Council to approve the actual 2022/23 Prudential Indicators.

#### **4 A Cinema for Lichfield District**

The Cabinet:

- 4.1 a) Noted the progress made on the creation of a joint venture partnership with Evolve Estates, to bring forward a new cinema and associated food and beverage (F&B) units in the old Debenhams unit in the retail centre.
- b) Noted the detailed information provided on the financial standing of Evolve Estates, and independent valuations of the full site, the Debenham's building, and the retail units proposed for exchange.
- 4.2 Agreed and recommended to Full Council that Lichfield District Council's freehold ownership of the Three Spires Shopping Centre site (excluding the Debenham's building and six retail units no's 32 – 44 Baker Lane) be exchanged for the leasehold of the same six retail properties
- 4.3 Approved the Leader, Chief Executive and another Member of Leadership Team being the Council's three representatives on the LLP Board.
- 4.4 Approved delegated authority to the Cabinet Member for Finance and Commissioning in consultation with the Assistant Director – Finance and Commissioning (S151) and Monitoring officer (as non-LLP Board Members) to approve the Business Plan and any other documents pertinent to the operation of the LLP on behalf of the Council subject to financial implications remaining within the approved budget framework.
- 4.5 Delegated authority to the Leader and Chief Executive in consultation with the Monitoring Officer and the Section 151 Officer to complete all contracts and demolition related to enabling works on the Birmingham Road Site subject to the financial implications being within Approved Budgets.
- 4.6 Recommended to Council to update the Medium-Term Financial Strategy:
- To reflect the financial and accounting implications related to the land exchange, the projected payment of Stamp Duty Land Tax for the leasehold units of £104,000 and to fund this cost from the former car park reserve approved to deliver the Lichfield City Masterplan.
  - To increase the budget in the Capital Programme for the Joint Venture loan advance to reflect additional cost inflation by £439,000 from £5,349,000 to £5,788,000 and to fund this additional capital investment from the former car park reserve approved to deliver the Lichfield City Masterplan.
  - To continue with the approach that the revenue budget is based on a budget neutral (no surplus or deficit is included) position. In addition, capital receipts related to the loan repayment will at this stage not be included in projections until more informed financial projections are provided through the Business Plan. Any future changes following receipt of the Business Plan will be reported in line with

the Council's budget monitoring and any budget approvals will be in line with the budget framework.

### **CABINET MEMBER DECISIONS**

#### **5 Leisure Centre Design Consultants (RIBA stages 1-4)**

The Leader of the Council approved the award of a contract with Total Swimming Ltd with a value of £535,510.35 for the delivery of RIBA design stages 1-4 for a new leisure centre at Stychbrook Park.

**Cllr Doug Pullen  
Leader of the Council**

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## OVERVIEW & SCRUTINY COMMITTEE

8 JUNE 2023

**PRESENT:**

Councillors Norman (Chair), Leung (Vice-Chair), Ball, Booker, Ho, Hill, Trent, Whitehouse, Woodward and B Yeates

**1 APOLOGIES FOR ABSENCE**

Apologies for absence were received from Councillors Holland, Ray and Robertson.

The Chair thanked the previous chair of the Committee, Councillor M. Wilcox for his work in the role over the past year.

**2 DECLARATIONS OF INTERESTS**

There were no declarations of interests.

The Chair reminded the Committee that Overview & Scrutiny should not be subject to party whips. It was noted that the Committee should consider items for the whole district.

**3 MINUTES OF THE PREVIOUS MEETING**

The minutes of the previous meeting were agreed as a correct record.

**4 TERMS OF REFERENCE**

The terms of reference as stated in the Council's Constitution were considered by the Committee. Members were content with the terms and noted them. It was agreed that the Terms of Reference would be helpful to refer to at the forthcoming review of the Overview & Scrutiny function at the Council following the change to a one Committee system.

**5 TRAINING FOR MEMBERS**

The Chair introduced the Committee to the Overview & Scrutiny Toolkit which outlined the objectives and process to carry out the O&S function at Lichfield District Council.

There was focus discussion on how all Members of the Council could request a subject matter be considered and investigated by the Committee. It was noted that once a request was received, the Chair and Vice Chair would consider it against criteria including link to the Council's Strategic Plan and impact the subject has on the District.

There was suggestion and it was agreed to look at training for Committee Members on areas such as questioning skills.

**RESOLVED:** That training providers for Overview & Scrutiny skills be sourced.

## **6 WORK PROGRAMME**

The Committee discussed the work programme. It was reported that it currently showed items carried over from the previous Council term or already known to be required, for example the Medium Term Financial Strategy, had been listed and Officers were awaiting the Committee's views and instructions to add more.

The Committee heard a request from the Cabinet Member for Finance and Commissioning to have a special meeting in December to help bring forward items in the forthcoming budget. It was agreed that this worked well in the previous year and would aid a more consensual and transparent approach to setting the budget and ensure equality of funding across the District. It was noted that a date had been set aside however it was noted that it clashed with a City Council meeting and so it was agreed for Officers to find a new date to be circulated to Members.

When asked, it was confirmed that a review of the Civic function and matrix had been requested as the type events attended by the Chair of Council had changed since Covid but also there had been a request by the Independent Remuneration Panel for the Council to review the expenses scheme, It was agreed that this had to be dealt with, though it was not considered a priority, that Overview and Scrutiny was the right place and would not require a lengthy report at a future meeting.

Task Groups were discussed and it was agreed that there will be notes of meetings due at every O&S Committee meeting. It was also reported that any recommendation from a task group would be presented to the full Committee for consideration. It was noted that task groups should also aim to be as transparent in their work as possible and when confidential matters are required to be discussed, the usual process for this is followed. It was agreed to review all current task groups to ensure their remit and membership is still relevant.

It was requested by the Committee that the following items be added.

- City Centre Pedestrianisation Trial
- Empty Homes Policy
- Funding for Infrastructure in Burntwood and rural areas
- Update on the Cinema project
- Review of the Overview & Scrutiny function at the Council

It was noted that the Forward Plan was a guide to help Committee Members formulate the work programme. It was reported however that many items on the Forward Plan were the decisions due at the end of the process as a sign off and so the O&S Committee to look at everything on the Forward Plan would not be an efficient use of their time. It was requested by the Leader of the Council for the Committee to notify Cabinet of what they wish to investigate or be part of the policy's development.

RESOLVED: That the process of setting the work programme be noted and the agreed items be added.

## **7 PLANNING PROTOCOL**

This item was deferred to the 14th of September meeting which will have given new members of the Planning Committee time to be able express a considered view of any changes proposed.

(The Meeting closed at 7.18 pm)

CHAIRMAN

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# Public Document Pack Agenda Item 7

## REGULATORY AND LICENSING COMMITTEE

20 JUNE 2023

### PRESENT:

Councillors B Yeates (Chair), Salter (Vice-Chair), Anketell, Bragger, Checkland, Coe, Evans, Henshaw, Leung and Warfield

### 27 APOLOGIES FOR ABSENCE

There were apologies from Councillor Hugh Ashton and Councillor Laura Ennis.

### 28 DECLARATIONS OF INTEREST

There were no declarations of interest made.

### 29 MINUTES OF THE PREVIOUS MEETING

The minutes of the previous meeting, held on 01 March 2023, were taken as read and approved as a correct record by the Chair.

### 30 FOOTPATH DIVERSION NO. 42 (PART) - FRADLEY & STREETHAY

Robin Carr (Public Rights of Way Consultant) outlined that the application has been made in connection with planning application 19/00555/REMM for the construction of 250 new dwellings and associated infrastructure, provision of football pitches and changing facility. Mr Carr noted that the majority of the diversion between points D and E is where development primarily affects the public right of way. The order would also regularise points A and E onto the walk-line, reducing the need for additional bureaucracy and changes in the longer term.

Members highlighted the importance of clear signage when changing the routes of public footpaths.

Members stated their belief that the houses outlined in the plan had already been constructed. Mr Carr confirmed that if the houses are substantially complete then the committee could not approve these changes to the footpath. Developers would have to begin their application again, using the Highways Act.

It was agreed by the committee and Mr Carr that approval could be given subject to a further site visit to confirm whether construction of the houses was substantially complete.

### RESOLVED:

(A) Subject to a further site visit by Mr Carr to determine whether construction on the site was substantially complete, the committee agreed to the proposals in principle.

(B) The committee gave delegation to the Chair and Assistant Director Operations, Regulation and Enforcement to approve the proposed diversion of Public Footpath No. 42 (part) in the Parish of Fradley and Streethay as set out in Appendix A to allow for necessary development, subject to the findings of the site visit.

**31 FOOTPATH DIVERSION NO. 43 (PART) - FRADLEY & STREETHAY**

Mr Carr confirmed that the application has been made in connection with planning application 10/01498/OUTMEI for the demolition of existing buildings and redevelopment of the site to provide up to 750 new homes, primary school, health centre, nursery, public house, public and private open space, car and cycle parking together with landscaping and associated servicing (all matters reserved except points of access) and under the same application, highway improvement under reference 10/01498/OUTMEI.

**RESOLVED:** The committee approved the proposed diversion of Public Footpath No. 43 (part) in the Parish of Fradley and Streethay as set out in Appendix A to allow for necessary development.

**32 PRESENTATION ON THE FUNCTIONS DELIVERED BY REGULATION AND ENFORCEMENT**

James Johnson (Regulation & Enforcement Manager) gave a presentation of the functions delivered by Regulation and Enforcement. These included; Food and Health & Safety team; Environmental Protection and Private Sector Housing; Licensing; Community Safety and Partnerships; Emergency Planning.

In response to member questions, Mr Johnson confirmed that two officers are employed with a set number of hours to patrol dog fouling/litter, though the aim is to have a higher visibility presence to deter offences. He confirmed that in relation to empty homes, greater success is achieved via the enforced sale powers instead of compulsory purchase powers. He outlined environment crime as fly tipping, litter, flyposting, etc. The district council do regulate industry through permitting, with conditions attached to permits. Waste and smoke control are also regulated, though the Environment Agency generally regulate waters.

**33 WORK PROGRAMME**

The committee noted the contents of the work programme for 2023-2024. It was agreed that officers would work with the Chair to see if any items could be moved to better balance the workload of upcoming meetings.

(The Meeting closed at 7.22 pm)

CHAIRMAN

# Medium Term Financial Strategy (MTFS)

## Cabinet Member for Finance and Commissioning

Date: 11 July 2023  
 Agenda Item:  
 Contact Officer: Anthony Thomas  
 Tel Number: 01543 308012  
 Email: [Anthony.thomas@lichfielddc.gov.uk](mailto:Anthony.thomas@lichfielddc.gov.uk)  
 Key Decision? YES  
 Local Ward: All Wards  
 Members



Council

## 1. Executive Summary

1.1 In addition to the main allocation from the United Kingdom Shared Prosperity Fund, the Council received an additional allocation of **£400,000** from the Rural England element

## 2. Recommendations

1.1. Council approves an update to the Capital Programme to include the Rural England Prosperity funding of **£400,000** as shown in the financial implications section.

## 3. Background

### The Rural England Prosperity Fund

1.1. In addition to the main allocation from the United Kingdom Shared Prosperity Fund, the Council received an additional allocation of **£400,000** from the Rural England element. A submission was made to the Government on how this allocation is to be spent that is focused on capital grants for:

- Rural Business - small scale investment in micro and small enterprises - **£200,000**.
- Rural Business - development and promotion of the visitor economy - **£100,000**.
- Rural Communities – active travel enhancements in the local area - **£100,000**.

Alternative Options	The project allocations were submitted to Government and any proposed changes to allocations would need to be discussed in advance with Government.
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Consultation	Leadership Team and Cabinet
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Financial Implications	The Rural England Prosperity Fund Allocation and project allocations contained in the submission are shown below and must be spent by 31 March 2025:			
		<b>2023/24</b>	<b>2024/25</b>	<b>Total</b>
	Rural business allocation	75,000	225,000	300,000
	Rural communities	25,000	75,000	100,000
	<b>Total</b>	<b>100,000</b>	<b>300,000</b>	<b>400,000</b>

Approved by Section 151 Officer	Yes
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Legal Implications	No specific legal implications. The recommended Medium Term Financial Strategy, is part of the Budget Framework and will therefore require the approval of Full Council.
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Approved by Monitoring Officer	Yes
Contribution to the Delivery of the Strategic Plan	The report directly links to overall performance and especially the delivery of the Strategic Plan.
Equality, Diversity and Human Rights Implications	These areas are addressed as part of the specific areas of activity prior to being included in the Strategic Plan.
Crime & Safety Issues	These areas are addressed as part of the specific areas of activity prior to being included in the Strategic Plan.
Environmental Impact (including Climate Change and Biodiversity).	These areas are addressed as part of the specific areas of activity prior to being included in the Strategic Plan.
GDPR/Privacy Impact Assessment	There are no specific implications related to the Medium Term Financial Strategy.

	Risk Description & Risk Owner	Original Score (RYG)	How We Manage It	Current Score (RYG)
<b>Strategic Risk SR1 - Non achievement of the Council's key priorities contained in the Strategic Plan due to the availability of Finance</b>				
A	Council Tax is not set by the Statutory Date of <b>11 March 2024</b>	Likelihood: Green Impact: Red Severity of Risk: Yellow	Full Council set with reference to when major preceptors and Parishes have approved their Council Tax Requirements.	Likelihood: Green Impact: Red Severity of Risk: Yellow
B	Implementation of the Check, Challenge and Appeal Business Rates Appeals and more frequent revaluations	Likelihood: Yellow Impact: Red Severity of Risk: Red	To closely monitor the level of appeals. An allowance for appeals has been included in the Business Rate Estimates.	Likelihood: Green Impact: Green Severity of Risk: Green
C	The review of the New Homes Bonus regime	Likelihood: Red Impact: Red Severity of Risk: Red	The Council responded to the consultation. In the MTFs, no income is assumed beyond 2024/25.	Likelihood: Red Impact: Yellow Severity of Risk: Yellow
D	The increased Localisation of Business Rates, Business Rate Reset and the Review of Needs and Resources	Likelihood: Red Impact: Red Severity of Risk: Red	To assess the implications of proposed changes and respond to consultations to attempt to influence the policy direction in the Council's favour.	Likelihood: Red Impact: Red Severity of Risk: Red
E	The affordability and risk associated with the Capital Strategy	Likelihood: Yellow Impact: Red Severity of Risk: Red	A property team has been recruited via the Company to provide professional expertise and advice in relation to property and to continue to take a prudent approach to budgeting.	Likelihood: Yellow Impact: Yellow Severity of Risk: Yellow
F	Sustained higher levels of inflation in the economy	Likelihood: Yellow Impact: Yellow Severity of Risk: Yellow	To maintain a watching brief on economic forecasts, ensure estimates reflect latest economic projections and where possible ensure income increases are maximised to mitigate any additional cost.	Likelihood: Yellow Impact: Yellow Severity of Risk: Yellow
<b>Strategic Risk SR3: Capacity and capability to deliver / strategic plan to the emerging landscape</b>				
G	The Council cannot achieve its approved Delivery Plan	Likelihood: Yellow Impact: Red Severity of Risk: Red	There will need to be consideration of additional resourcing and/or reprioritisation.	Likelihood: Yellow Impact: Yellow Severity of Risk: Yellow

**APPENDIX C**

H	The resources available in the medium to longer term to deliver the Strategic Plan are diminished	Likelihood: Yellow Impact: Red Severity of Risk: Red	The MTFS will be updated through the normal review and approval process.	Likelihood: Yellow Impact: Yellow Severity of Risk: Yellow
I	Government and Regulatory Bodies introduce significant changes to the operating environment	Likelihood: Red Impact: Red Severity of Risk: Red	To review all proposed policy changes and respond to all consultations to influence outcomes in the Council's favour.	Likelihood: Yellow Impact: Yellow Severity of Risk: Yellow

**Background documents**

- Medium Term Financial Strategy (Revenue and Capital) 2023-27 and the addendum – Cabinet 14 February 2023
- Insourcing Leisure Provision – Cabinet 14 February 2023
- New Leisure Facility at Stychbrook Park – Cabinet 14 February 2023
- Community Infrastructure Levy (CIL) Allocation – Cabinet 14 February 2023
- Medium Term Financial Strategy (Revenue and Capital) 2023-27 – Council 28 February 2023
- Money Matters: 2022/23 Review of Financial Performance against the Financial Strategy – Cabinet 27 June 2023

**Relevant web links**

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### Motion to Full Council – 11<sup>th</sup> July 2023

This Council acknowledges the letter received by all candidates in recent elections from the Community Liaison Volunteer of Lichfield Foodbank and now commits to doing what we can to address the concerns raised and to work, as requested, towards a “hunger-free” future for the residents of Lichfield District. We commend the work of our local Foodbanks, the other voluntary organisations across our District providing food for those in need and those generous residents who support their work via donations.

Research by the Trussell Trust shows that three million children are at risk of hunger during the school holidays. Here in Lichfield District, we know that as many as 1 in 5 children live in poverty and that our foodbanks issue thousands of food packages every year. Foodbank use has dramatically increased: the Trussell Trust also reports a 135% increase in the number of food parcels given out over the past 5 years and Sustain, the national food alliance, reports that 17.7% of households in the UK experienced food poverty in January 2023, rising to 24.4% of households with children and 41.8% of households with people with disabilities. Lichfield District is not immune to these pressures and these figures will be reflected here with many households experiencing food insecurity.

This council believes that no-one in Lichfield District should go hungry, not least our District’s children, and therefore resolves to

1. Appoint a Food Justice Champion, who will lead at Lichfield District Council on tackling food poverty locally,
2. Map and promote sources of assistance across our District,
3. Set up and support a Food Partnership to bring together partners with a mutual interest in addressing food insecurity,
4. Develop an action plan to address food insecurity across our District.

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